Aseptic Services for Managers
Tuesday 14 – Wednesday 15 May 2019
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Course Director
John Landers, Medicines Assurance and Aseptic Services Manager Salford Royal Hospital NHS Foundation Trust Chairperson NHS Pharmacy Aseptic Services Group.

Chairs
Rachel Knight, Principal Pharmacist Cancer & Technical Services, Lewisham and Greenwich NHS Trust.
Rufus Smith, Lead Pharmacist for Cancer and Technical Services, Yeovil District Hospital.

Course aims and structure
This 2-day course is a follow-up to the Aseptic Preparation and Dispensing of Medicines (APDM) course for senior, experienced pharmacy staff involved in aseptic preparation activities.

The course will explore the role and responsibilities of the Aseptic Unit Manager in the modern healthcare environment, address key current issues for aseptic services and equip delegates to respond to them in their own units. Current guidance will be appraised and discussed and workshop sessions will provide tools for improvement of course activities.

The structure of the course provides opportunity to share practices with other delegates, and gain tips, solutions and resources to support practice back at base. Delegates are provided with a recommended reading list and learning objectives for each taught session, and course notes contain all slides plus additional handouts and resource lists.

What our previous delegates say:

“Excellent course for Aseptic managers and aspiring managers. Knowledgeable speakers and excellent resource materials provided.”

“Excellent course. Gives a full picture of aseptic units and the regulations to maintain GMP standards.”

“Fantastic opportunity to network with national colleagues”

Other NHS Healthcare, Pharmaceutical and Nutrition short courses:

- Clinical Trials
  Monday 1 – Wednesday 3 April 2019
- Understanding Microbiology for Aseptic Services
  Thursday 4 April 2019
- Aseptic Preparation and Dispensing of Medicines
  Monday 8 – Thursday 11 July 2019
- Clinical Nutrition
  Wednesday 11 – Friday 13 September 2019
- Specialised Ventilation in Healthcare Premises
  Tuesday 5 – Friday 8 November 2019
- Pharmaceutical Medical Gas Testing – 2 Day Retraining and Reassessment Programme
  Thursday 14 – Friday 15 November 2019

View the full details and register https://engineering.leeds.ac.uk/short-courses

Tuesday 14 May 2019

09.30 Registration and coffee
10.00 Welcome and introduction to day one
  John Landers, Course Director
10.15 The NHSI Aseptic Services review – an update
  Alison Bealney, Subject Matter Expert, Advisor to NHSI for the review.
Consultant Quality Assurance Pharmacist, Stockton Quality Assurance, University Hospital of North Tees
10.45 Current issues and priorities for the aseptic service manager
  Impact of the NHSI Aseptic Services review
  Rufus Smith, Lead Pharmacist for Cancer and Technical Services, Yeovil District Hospital
11.15 The responsive aseptic service meeting clinical needs
  Nicola Wake, Lead Clinical Pharmacist, Safety & Governance, Northumbria Healthcare NHS Foundation Trust
11.50 Workshop Introduction
  John Landers
12.00 WORKSHOP: Current problems and issues for the aseptic manager
  John Landers and Rufus Smith
(Conf/tea to be taken during workshop)
12.20 Workshop feedback session
12.35 Lunch
13.30 PARALLEL SESSIONS:
  Practical aspects of aseptic and clean rooms
  Richard Fagg
  Chief Air Technologies group
  John Landers and Rufus Smith
  Lead Pharmacist for Cancer and Technical Services, Yeovil District Hospital
14.00 The design, construction and operation of cost-effective aseptic environments
  Richard Fagg
  Chief Air Technologies group
15.00 Tea
15.15 Risk management of unlicensed medicines for preparation and purchase
  Rachel Knight, Principal Pharmacist Cancer & Technical Services, Lewisham and Greenwich NHS Trust
16.15 Biological Drugs – practical considerations with handling and storage
  Andrew Watts, Department of Pharmacy and Pharmacology, University of Bath
17.15 End of day one
18.45 Coach departs village hotel for course dinner
19.00 Course dinner

Please note that, although the organisers remain devoted to the programme specified, they reserve the right to vary the programme in detail if required to do so by factors beyond their control.

100% of 2018 respondents said the course met their aims of attending
100% of 2018 respondents said they would recommend the course to colleagues
Further information

Venue
The venue for the course is the Village hotel Leeds North, LS16 5PR. The Village is just a couple of miles away from Leeds city centre and directions including a map and other details can be found at www.village-hotels.co.uk/hotels/leeds-north/

Course fees
The following course fee includes the cost of tuition, course materials, refreshments and lunches for Tuesday 14 – Wednesday 15 May 2019: £505

Please note course fees must be paid in full no later than 15 working days before the course commences.

Accommodation
En-suite bed and breakfast accommodation can be booked on behalf of delegates at the Village Hotel and this can be added to your invoice, if required. The rates shown below are for sole occupancy.
Monday 13 May £94 Tuesday 14 May £94

Delegates are responsible for their own evening meals, except on Tuesday 14 May when the course dinner is included as detailed below.

Course dinner
All delegates are invited to the course dinner on Tuesday 14 May as part of their delegate programme, at no extra charge. This is an excellent networking opportunity for delegates and speakers, and will be a relaxing end to day one of the course. The dress code is smart/casual. If you wish to attend the course dinner please indicate when booking.

Accessibility
Please let us know if you have any specific requirements including any access or dietary requirements in relation to this course.

How to Book
Delegates can book their place via our secure online store using debit or credit card or by completing a manual registration form to pay via invoice. Please follow the guidance below on how to complete your booking:

Manual Registrations
1. Please email cpd@healthcare.leeds.ac.uk to request a registration form or call +44 (0)113 343 8104
2. Send your completed registration form along with payment or purchase order document to the address below.

Payment can be made by bank transfer, credit card, or by cheque made payable to the ‘University of Leeds’. Please note that if you have requested an invoice, registrations received without a supporting purchase order document cannot be processed.

Online Booking
1. Log on to our online store at: https://store.leeds.ac.uk/
2. Select Conferences and Events in the left-hand navigation bar.
3. Select CPD Pharmaceutical and Healthcare
4. Select the course or event for which you wish to register and click on “Book”.
5. If you are a new user, please follow the instructions to register. If you already have an account log in as instructed.
6. Complete the application process as directed by the booking system.

You will receive an automatic confirmation email within 24 hours of your booking. Our privacy notice tells you what to expect us to do with your personal information when you make contact with us or use one of our services: https://tinyurl.com/CPD-Privacy-Notice

For booking queries and for all other enquiries please contact:
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CPD, Conference & Events Unit,
Faculty of Engineering
School of Chemical and Process Engineering, 3.11
University of Leeds
LEEDS, LS2 9JT, UK
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F: + 44 (0) 113 343 2511
E: cpd@healthcare.leeds.ac.uk
W: www.engineering.leeds.ac.uk/short-courses
@LeedsUniCPD

Terms and conditions for booking
Payment in full should accompany your booking unless you have requested to pay by invoice (in which case a valid purchase order document must accompany your registration). The course fee is exempt from VAT. Terms of payment are 30 days from invoice date and fees must be paid in full no later than 15 working days before the course commences. Failure to pay may result in attendance being refused.

Registrations are accepted on the understanding that the printed programme is given in good faith but may have to be re-scheduled or the speakers changed for reasons outside our control. The University of Leeds reserves the right to cancel or postpone the course, in which case fees will be refunded in full. In the event of cancellation, the University will not be held liable for delegates travel or accommodation expenses.

Delegates will receive a full refund for cancellations made within 7 days of booking, except where the booking has been made for an event commencing within the next 7 days. Where a delegate wishes to cancel a registration after this 7 day period, written cancellations received up to 15 working days before the course will be subject to an administrative charge of 20% of the total remittance. After this date the full fee is chargeable and no refunds will be made, this also applies for non-attendance but copies of the course documents will be sent. Substitutions may be made at any time.

The CPD Unit take your privacy seriously and we will only use your information to provide information on our CPD courses and relevant engineering events. We will not pass your details to any other organisations. If you have opted in to receive details of future CPD courses from us you can unsubscribe at any time by emailing us at cpd@healthcare.leeds.ac.uk and your details will be removed from our database.